

WESTWOOD MANAGEMENT DISTRICT  
CITY OF LEAGUE CITY, TEXAS

---

REQUEST FOR QUALIFICATIONS  
AND PROPOSAL FOR  
GENERAL LEGAL SERVICES

WESTWOOD MANAGEMENT DISTRICT  
CITY OF LEAGUE CITY/GALVESTON COUNTY, TEXAS

The Board of Directors of Westwood Management District seeks a proposal from a qualified, experienced law firm in Chapter 375, Local Government Code and Texas Water Code Chapter 49, including to perform general legal services in a cost efficient, proactive manner. Services shall include, but not be limited to, provision of high-quality and timely legal opinions and advice to the District's Board of Directors and administrative staff, especially as they pertain to projects and proposals having legal ramifications and as they relate to economic and community development, public-private partnerships and related matters; attending regular board meetings and occasional special called meetings; representing the District in all legal matters; reviewing and drafting a variety of legal documents as may be required; assisting the District staff in responding to information requests from the public regarding the Texas Open Government laws, and assisting with other legal matters as may be necessary or required. This District issues bonds and the proposal should include general bond counsel provisions.

The Westwood Management District is a municipal management district created in 2013 by the 83<sup>rd</sup> Legislature and codified as Chapter 3917, Texas Special District Local Laws Code, and is governed by the Act and by Chapter 375, Texas Local Government Code.

The Board holds its regular meeting on the third Wednesday of each month at 12:00 p.m. (Noon) at the Westwood Recreational Center located at 6207 Woodbend Drive, League City, Texas 77573, and anticipates selecting a qualified legal firm to begin work on or before January 10, 2024. If you are interested in providing general legal services, please send your qualifications and proposal by mail or e-mail no later than 5:00 p.m., Thursday, January 4, 2024, to:

Linda Clayton  
Westwood Management District  
c/o Hawes Hill & Associates LLP  
PO Box 22167  
Houston TX 77227-2167  
Phone: 713-595-1260  
E-mail: [lclayton@haweshill.com](mailto:lclayton@haweshill.com)

For questions and more information, please call or e-mail Linda Clayton.